



Student Directions  
for Google  
Classroom Accounts

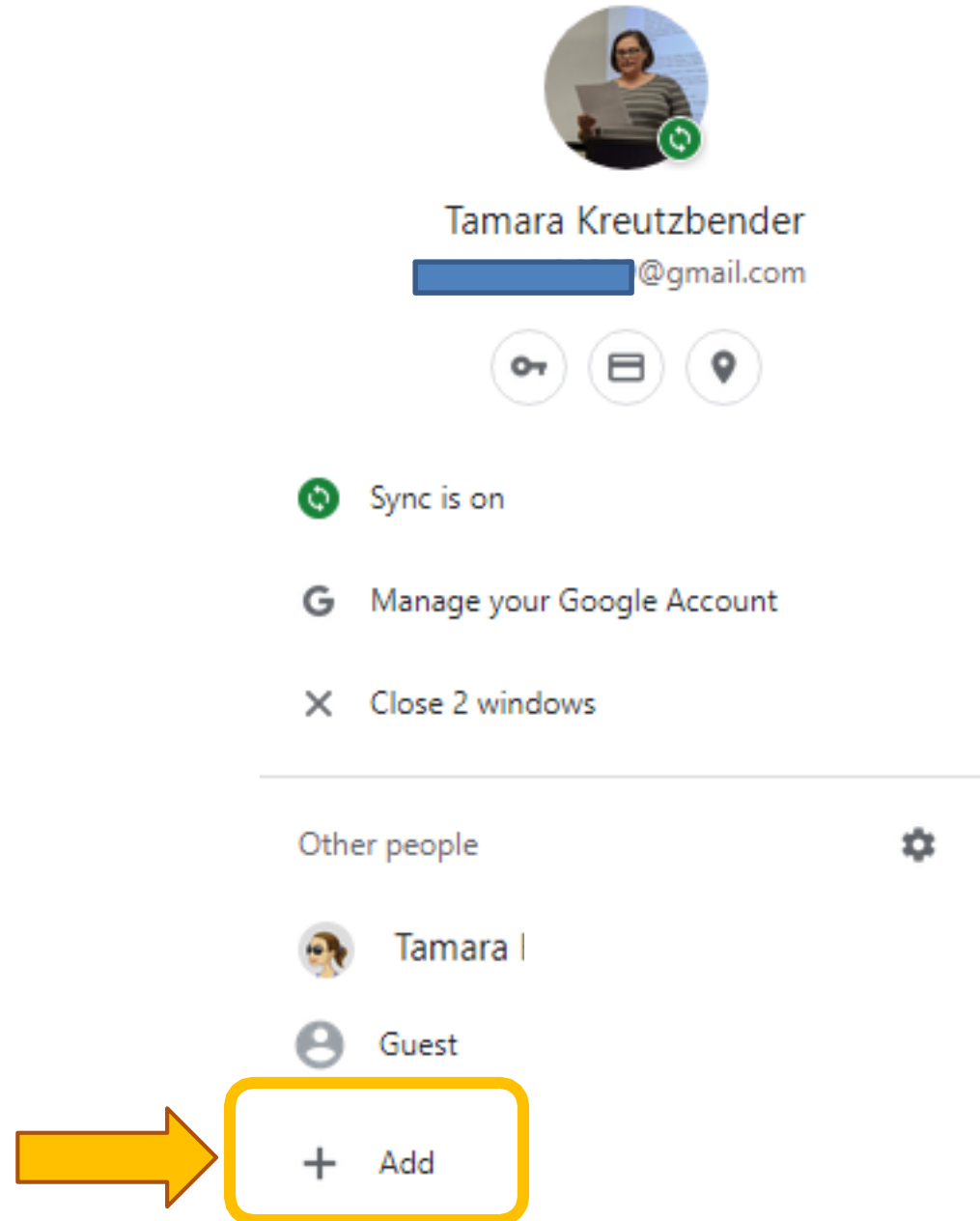
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**(setting up an account if  
you DO have gmail already)**

# Existing Google/Gmail User

If you are an EXISTING  
gmail/google user with a  
logged in username, click on  
your profile picture (icon) at  
the top right when using  
CHROME.

Click on +Add




Tamara Kreutzbender  
[Redacted]@gmail.com


Key Mail Location


Sync is on


Manage your Google Account

Close 2 windows

Other people 

 Tamara I

 Guest

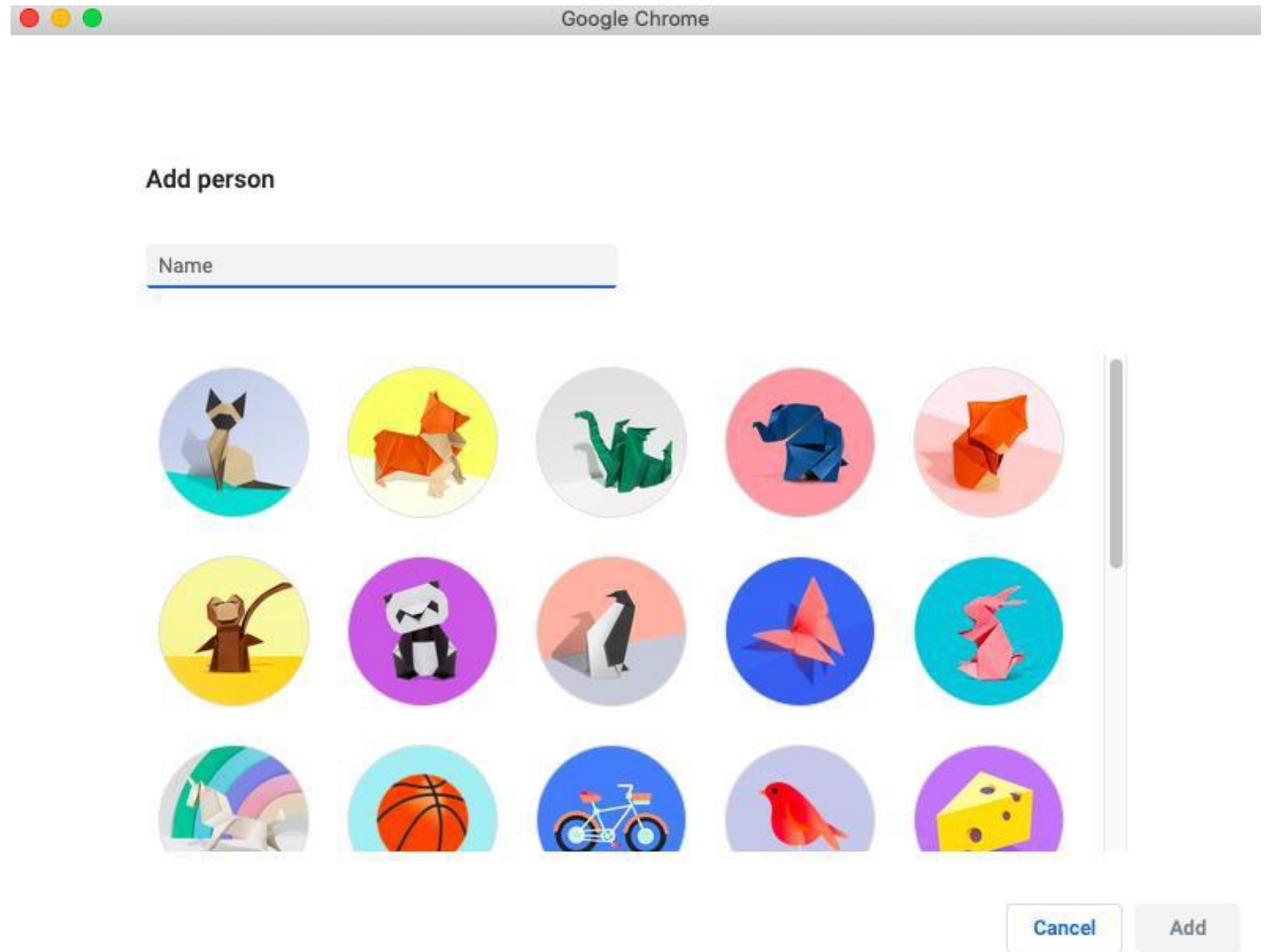
 Add

# Choose your profile image

My suggestion is to provide **ONLY** your child's **FIRST** name.

The district will sync your child's SID number to this account later, so providing the minimum information for children online is my advice.

Click "ADD" at the bottom



Here is an  
example of  
my daughter's  
account

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Add person

Alice P



# BE CAREFUL

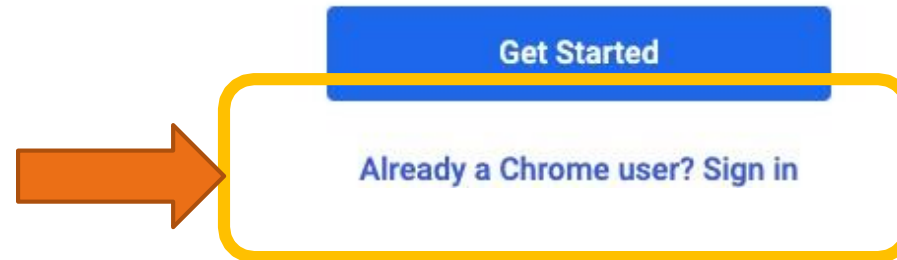
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You are **ALREADY** a chrome user! The district has provided your username/password!

Click "Already a Chrome user? Sign in" at this step

Set up your browser in a few simple steps

## Make Chrome your own



# Enter your GSE account info

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The district information for  
Google Classrooms is:

[s#####@gse.cusd80.com](mailto:s#####@gse.cusd80.com)

-the "s" must be lower case

-note the gse after the @



## Sign in to Chrome

Sign in with your Google Account to get your  
bookmarks, history, passwords, and other settings  
on all your devices

Email or phone

s [REDACTED]@gse.cusd80.com|

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.

[Learn more](#)

[Create account](#)

Next

# *ONE TIME ONLY Password*

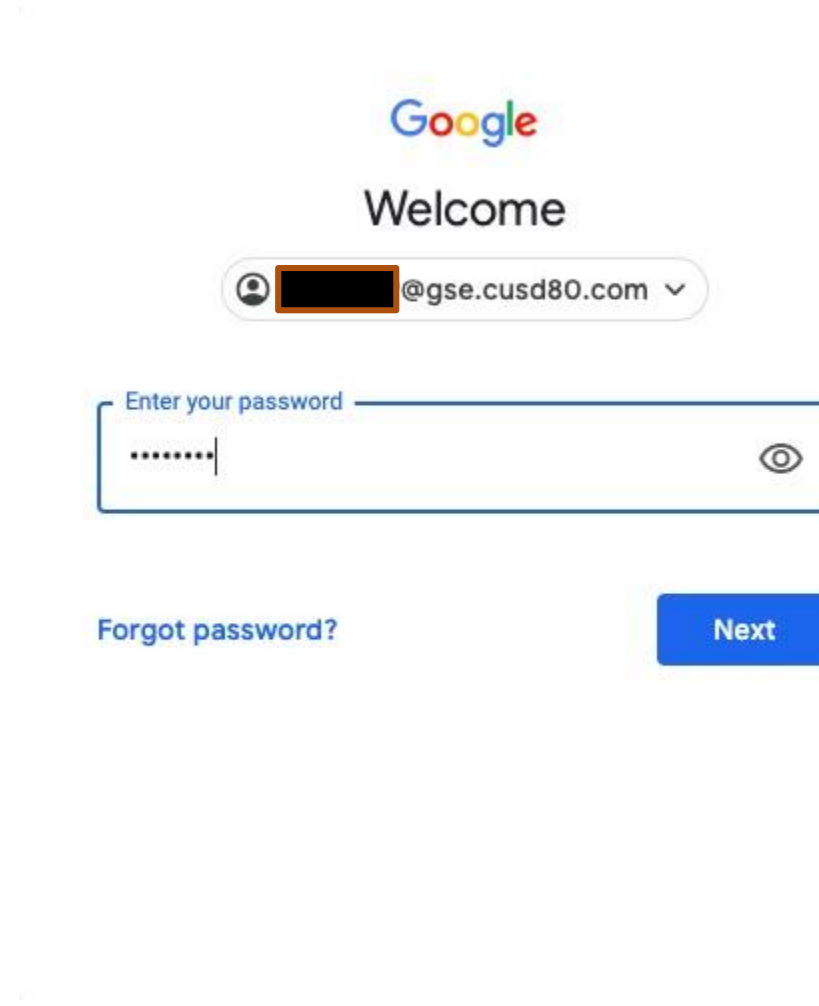
The district set a ONE TIME ONLY password. The password for every student on their first log-in is:

**s#####!**

On your FIRST LOG IN ONLY type:

**s+ID+!**

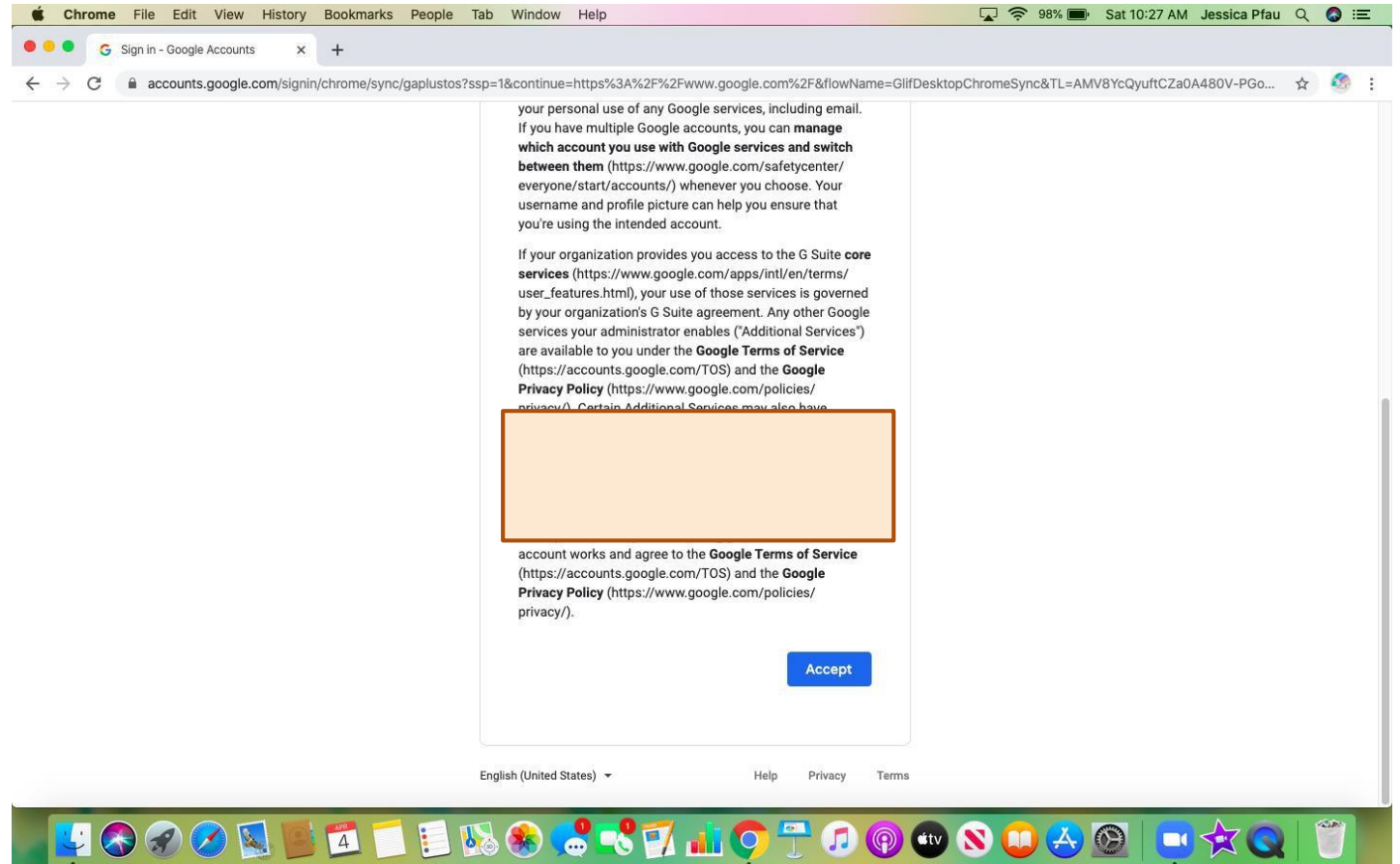
Example = s123456!



The screenshot shows a Google login interface. At the top is the Google logo. Below it is the word "Welcome". A dropdown menu shows a profile icon, a redacted name, and the email address "@gse.cusd80.com". Below the email field is a password input field with the placeholder text "Enter your password" and a blue border. The password field contains seven dots and a cursor. To the right of the password field is an eye icon. Below the password field are two links: "Forgot password?" and a blue button labeled "Next".

# Accept Terms

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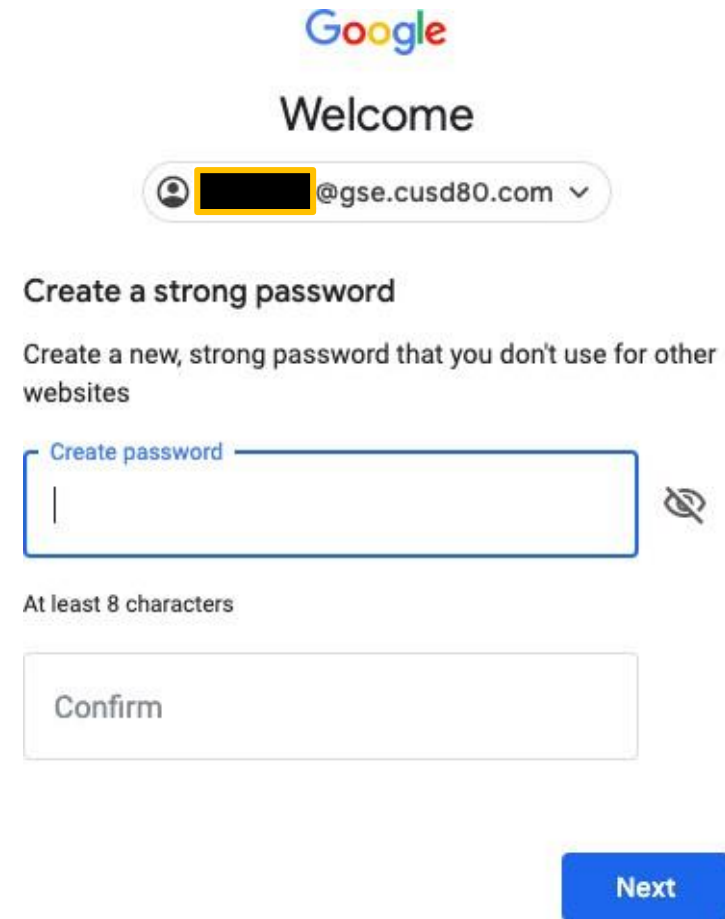




# Set a New Password for your GSE Account

***I HIGHLY SUGGEST making your GSE password the same as your Office365 and school computer password. This way you have fewer passwords to manage and remember.***

Your GSE password must be 8 characters.





The screenshot shows the Google account creation interface. At the top is the Google logo, followed by the word "Welcome". Below that is a rounded rectangle containing a profile icon, a blacked-out email address, and "@gse.cusd80.com" with a dropdown arrow. The main heading is "Create a strong password". Below it is the instruction: "Create a new, strong password that you don't use for other websites". There is a text input field with the placeholder "Create password" and a blue border. To the right of the field is a toggle icon for visibility. Below the field is the text "At least 8 characters". Underneath is a "Confirm" text input field. At the bottom right is a blue "Next" button.

# Click: Link Data

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Link your Chrome data to this account? ×

 This account is managed by [gse.cusd80.com](mailto:gse.cusd80.com)

You are signing in with a managed account and giving its administrator control over your Google Chrome profile. Your Chrome data, such as your apps, bookmarks, history, passwords, and other settings will become permanently tied to @gse.cusd80.com. You will be able to delete this data via the Google Accounts Dashboard, but you will not be able to associate this data with another account.

[Learn more](#)

Cancel

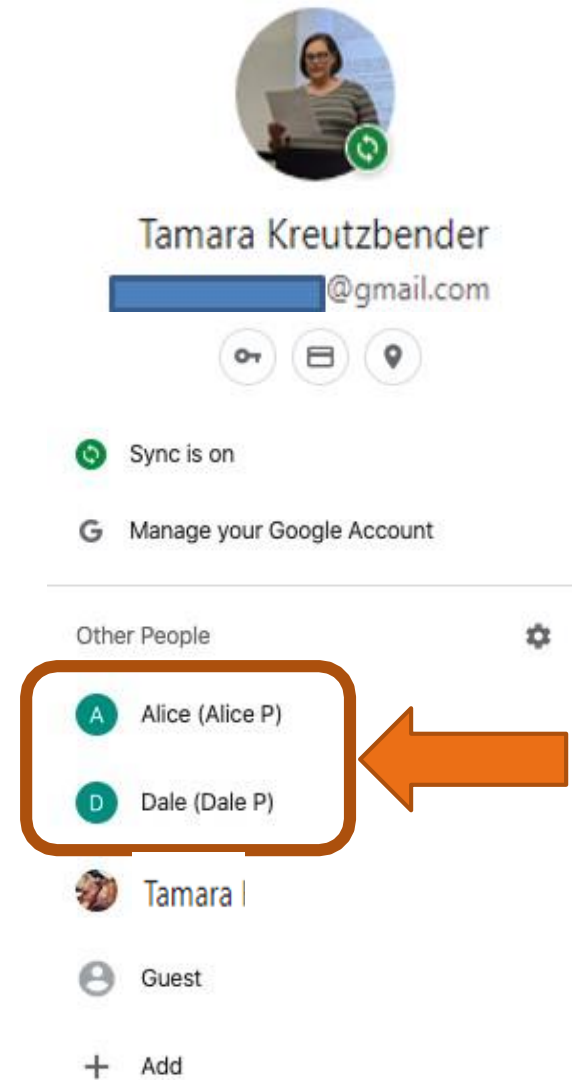
Link Data



# Switch Accounts EASILY

To easily join a meeting, get an assignment (without an error message for access), or communicate with the classroom in google...

*just click on your CHILD's account on this device and accept the meeting invitation, access the assignment or communicate in the virtual classroom with the teacher*



The screenshot shows a Google Classroom interface. At the top, there is a circular profile picture of a woman, Tamara Kreutzbender, with a green checkmark in the bottom right corner. Below the picture, the name "Tamara Kreutzbender" is displayed, followed by a blue bar containing a redacted email address "@gmail.com". Underneath are three icons: a key, an envelope, and a location pin. Below these icons, there are two options: "Sync is on" with a green circular arrow icon, and "Manage your Google Account" with a "G" icon. A horizontal line separates this section from the "Other People" section. The "Other People" section has a gear icon on the right. It contains a list of people: "Alice (Alice P)" and "Dale (Dale P)", both with circular icons containing their first letters. These two entries are enclosed in a red rounded rectangle, and a large red arrow points from the right towards them. Below this list are "Tamara I", "Guest", and "+ Add".

We are  
here  
to  
help!

- ❖ Preschool thru 2<sup>nd</sup> Grade – [Kim Reininga](#) (Media Specialist)
- ❖ 3<sup>rd</sup> & 4<sup>th</sup> Grade – [Tami Kreutzbender](#) (Technology Teacher/Site Tech)
- ❖ 5<sup>th</sup> & 6<sup>th</sup> Grade – [Richard Ruiz](#) (6<sup>th</sup> Grade Teacher)